

TEST TAKING SKILLS

MULTIPLE-CHOICE QUESTIONS

1. If you encounter a question which you have absolutely no idea of the answer and you can not limit the choice between two choices, leave it blank. There are 1.25 points deducted for every wrong answer and only 1 for a blank.
2. When two out of four choices are opposites, pick one of those two as the best guess.
3. B, C, and D answers are best in a five answer (A-E) multiple-choice question.
4. Nonanswers ("Zero", "None of the above") are usually poor guesses.
5. In questions asking for the most or the least, pick the answer next to the most or the least. (Most: 5, 8, 9, 15, 30)
6. "All of the above" is generally a good guess.
7. Longest-multiple choice answer are good guesses.
8. If two out of four choices are almost identical, pick the longer of the two.
9. If a question asks for a plural or singular answer, make sure you pick the plural or singular.
10. When limiting words are used (all, never, always, must, etc.) "false" is usually the better answer.
11. When general terms are used (most, some, usually, could, might, etc.) "true" is usually the better answer.
12. Identify those questions you're not sure of with a mark. Review these on a second pass.
13. Reread directions before turning in an exam. Use the entire period to double-check.
14. First impressions (initial guesses) are often best. If an answer comes to you from out of the blue, it's probably your right brain at work. Don't fight this intuition unless you're sure it's wrong.
15. When a question is difficult to visualize, draw it.

• WHEN IN DOUBT, FOLLOW THE RULES FOR THE BEST EDUCATED GUESS •